



Code Administration

Our Mission

To promote and maintain safe, code compliant structures with a dedicated team of professionals that provides quality services for the City of Alexandria.

Gregg Fields
Director

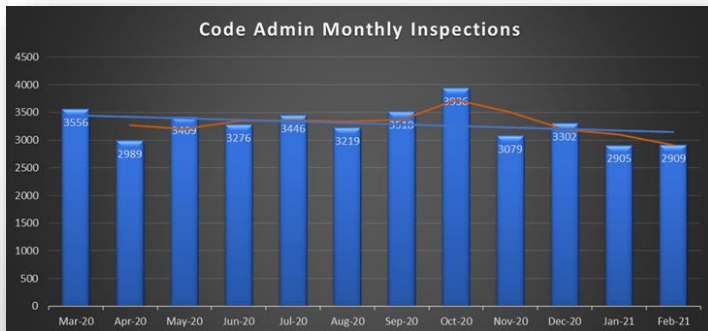
Code Administration Alexandria's Strategic Planning Goals

Distinctive and Vibrant Neighborhoods

Well-Managed Government

Safe and Resilient Community

Strong Economy



City Strategic Plan Mission, Vision & Values



MISSION, VISION & VALUES

In City government, our **MISSION** defines what we do for our community, our **VISION** is where we are headed as an organization, and our **VALUES** guide our actions and decisions.

ORGANIZATIONAL MISSION	Working together to foster a thriving Alexandria
ORGANIZATIONAL VISION	A culture that supports each of us and inspires excellence
<h3 style="color: #005596;">RESPECT</h3> <p>We are open-minded and treat all people with dignity.</p> <ul style="list-style-type: none"> We embrace diversity and welcome individual perspectives, backgrounds and opinions. We listen to each other and exhibit civility. We are trusted to use judgement, take risks and make decisions. We support well-being and life balance. 	<h3 style="color: #005596;">TEAMWORK</h3> <p>We do great things together.</p> <ul style="list-style-type: none"> We collaborate and actively seek different perspectives. We view our community as a partner and respect its input. We share information up, down and sideways. We celebrate and recognize our collective and individual successes.
ORGANIZATIONAL VALUES	
<h3 style="color: #005596;">INTEGRITY</h3> <p>We are thoughtful stewards of the public's trust.</p> <ul style="list-style-type: none"> We are honest and fair in all interactions. We are strategic and transparent about how we make decisions. We follow through on our commitments. We hold ourselves accountable for decisions and actions. 	<h3 style="color: #005596;">CONTINUOUS IMPROVEMENT</h3> <p>We challenge ourselves to learn and grow.</p> <ul style="list-style-type: none"> We encourage innovation and creativity. We support professional and personal growth and development. We question the status quo and constantly seek to improve organizational effectiveness. We invest in people as our most valuable asset.



ALEXANDRIA DEPARTMENT OF CODE ADMINISTRATION GUIDING PRINCIPLES

One Team – Our Values

- **Accountability and Responsibility:** We are accountable and responsible for our actions and their results.
- **Commitment:** We will remain committed to our common goals.
- **Diversity:** We recognize, embrace and encourage diversity as each person brings different strengths, perspectives, and opinions that add to our collective value as a team.
- **Customer Service:** We continuously strive to provide premier customer service.
- **Education and Coaching:** We will provide an environment that supports staff and customer training to expand our knowledge.
- **Ethical Conduct:** We will conduct ourselves at all times in a fair and ethical manner.
- **Human Element:** We are supportive of each member of our code family.
- **Mutual respect:** We value feedback from our community and teammates.

One City – Our Commitment

- We will achieve a partnership with all our **customers**, both internal and external, to provide a safe and healthy built environment.

No matter where we live and call home, Alexandria is **our** city; we are proud of **our city**; its proud history and accomplishments. We will promote **our city** at every opportunity. We recognize that we are successful if Alexandria is successful!

On behalf of the Department of Code Administration Team:

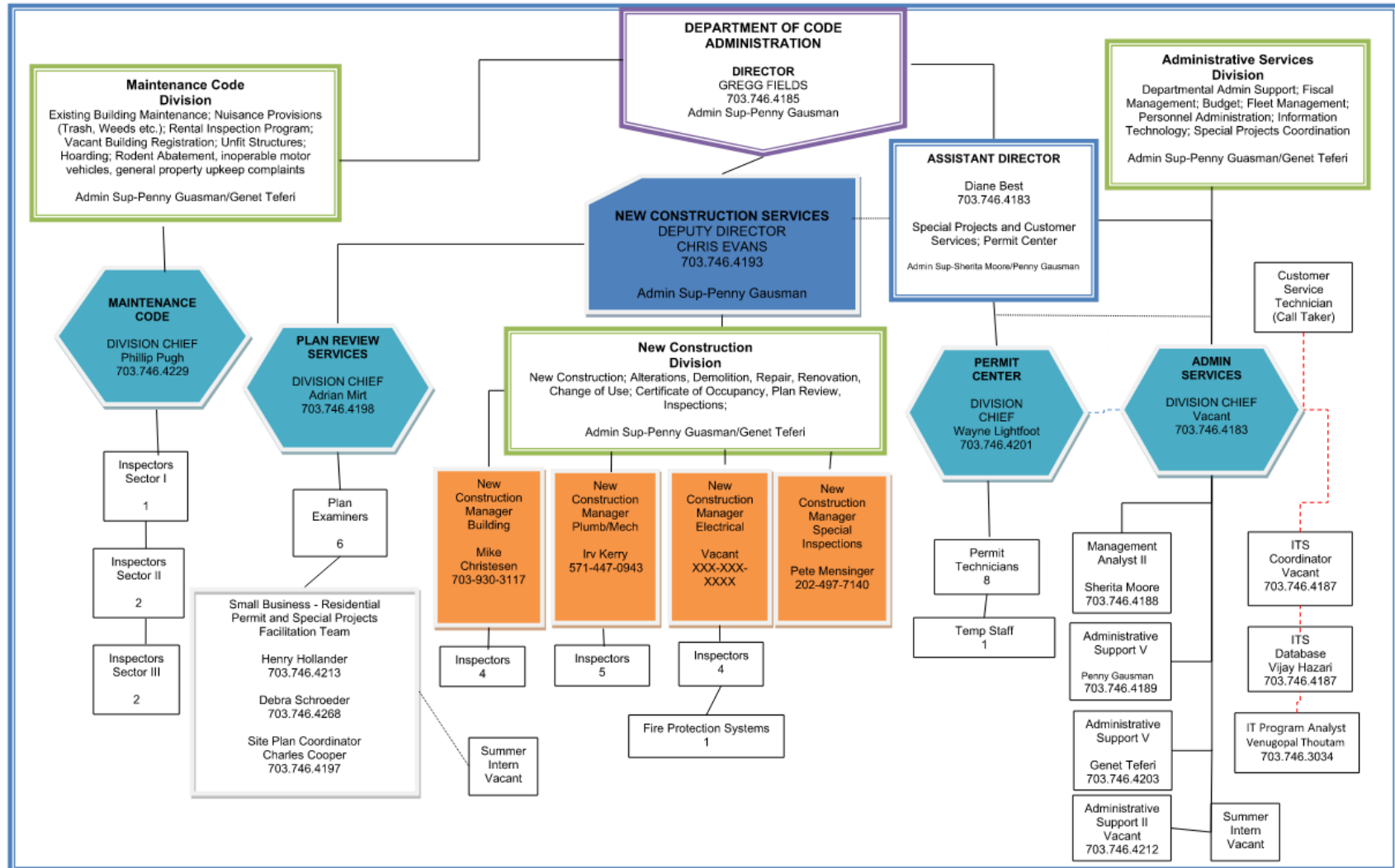


Director

ONE TEAM, ONE CITY – OUR CITY



Organizational Structure



Main Objective



Safe Buildings

Uniform Statewide Building Code

- Virginia Construction Code
- Virginia Residential Code
- Virginia Existing Building Code
- Virginia Maintenance Code
- Virginia Energy Code
- Plumbing, Mechanical, Fuel Gas
- Electrical – NEC



Permit Center- APEX

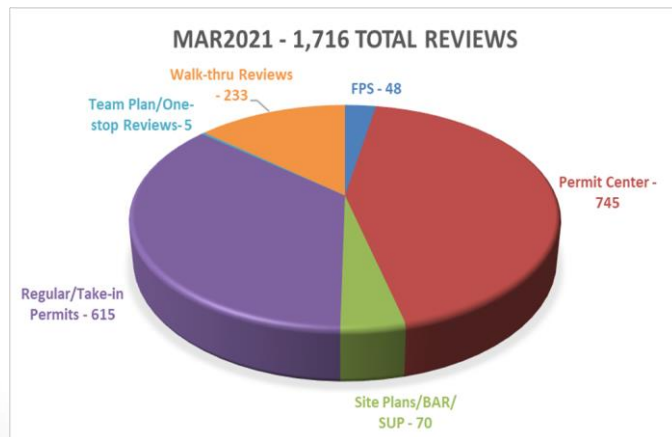


APEX
ALEXANDRIA PERMITTING & LAND USE SYSTEM

Plan Review Services

Review Plans for Code Compliance

- 100% Electronic Reviews
- Over 7,000 reviews
- Team Plan Review
- Small Business Facilitator
- Advanced Review



New Construction Inspections Services

Residential and Commercial

- Energy
- Building
- Electrical
- Plumbing
- Mechanical
- Fire Systems
- Accessibility



Maintenance Code Division



Virginia Maintenance Code is a state regulation promulgated by the Virginia Board of Housing and Community Development, a Governor-appointed board, for the purpose of establishing **minimum regulations to govern the maintenance of buildings and structures.**

- First Preventers
- Virginia Maintenance Code
- City Ordinances
- Call, Click, Connect
- Proactive Inspections
- Hoarding Task Force
- Nuisance code
- Damage Assessment
- First Time Buyer



Maintenance Code Division



Scope of Work

- Trash
- Grass/Weeds
- Rodents
- Damage Assessment
- Maintenance
- Rental Housing stock
- Illegal Construction
- Hoarding
- Unsafe Structures



How To File a Complaint

- **Normal Business Day**

- 703.746.4357
- www.alexandriava.gov
 - Email a concern



- **Nuisance Abatement Hotline – 24/7**

- 703-836-0041
- Normal business hours - Citizen's Assistance
- After hours, Weekends and Holidays answered by Emergency Communications
- New Customer Interface

311



Permit Center



Full Service Permit Center

Web-Based Permitting

Records Management

Customer Relations Center

Multi Departmental Permitting

Same Day Services



Fiscal Stewardship

We Are A Self Supported Department

Special Revenue Since 2010

Manage Levy Accounts

- Training and Education
- Information Technology
- Funded 100% New Land Use & Permitting System



Upcoming Projects/Initiatives

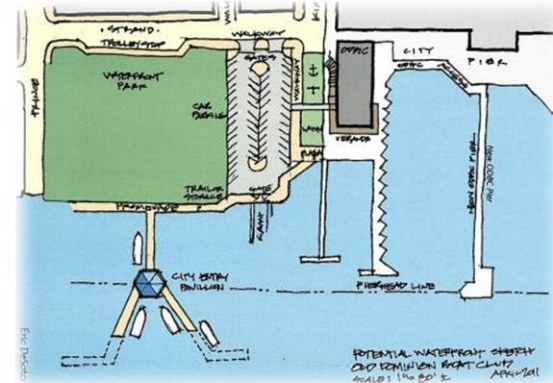
- West End Permit Center
 - Easy access and convenience
 - Electronic access (Records, Reports, etc.)
- APEX- Upgrade to HTML5
- Electronic Plan Review - upgrade



Collaboration

City Partners

- Planning and Zoning
- Transportation & Environmental
- Business License/Finance
- Office of Historic Alexandria
- Fire and Health Departments



Building Safety Awareness



Alexandria Department of Code Administration

EIGHTH ANNUAL BUILDING SAFETY MONTH KICKOFF EVENT

Friday, May 14th
9 a.m. - 4 p.m.

**VIRTUAL
TRAINING**

Gregg Fields, Director of Code Administration, Shaunna Monzingo, ICC Instructor - Visual Fun and Training Handouts!

FREE TRAINING! } 2018 International Energy Conservation Code - Residential Provisions Simplified, .6 Hours Continuing Educational Credits

For more details and to RSVP, email | PennyGausman@alexandriava.gov



Week 1: May 1-7: Fire Safety
 Week 2: May 8-14: Building Safety
 Week 3: May 15-21: Electrical Safety
 Week 4: May 22-28: Plumbing Safety

INTERNATIONAL CODE COUNCIL

BUILDING SAFETY

For more information, visit iccsafe.org.

Building Safety Month is a public awareness campaign celebrated by jurisdictions worldwide during the month of May.

Each week, International Code Council will focus on a different theme to highlight how building codes saves lives.

www.buildingsafetymonth.org #BuildingSafety365

BROUGHT TO YOU BY THE DEPARTMENT OF CODE ADMINISTRATION







Questions?

Code Administration

301 King St., Suite 4200

Alexandria, VA 22314

www.alexandriava.gov/Code

703-746-4200